

HARPHAM PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 20 April 2026 at 7.30 pm in
Harpham Village Hall

1/26 Present Councillors Mr. I. Burdass, Mr. J. C. Burdass, Mr. D. Burkill, Mr. M. Duffy,
Ms. K. Musgrove, Mrs. S. Ostler

2/26 Apologies for absence received from Councillor Mr. D. Sykes

3/26 Election of Officers:

Chairman: Councillor I. Burdass proposed Councillor D. Sykes (who had indicated his
willingness to be proposed) – seconded Councillor J. Burdass

Vice-Chairman – Councillor I. Burdass proposed Councillor J. Burdass – seconded
Councillor S. Ostler – Councillor J. Burdass accepted the position

Responsible Financial Officer – Clerk

Health & Safety Officer – Councillor J. Burdass proposed the Clerk – seconded
Councillor I. Burdass – all in favour

4/26 Declarations of pecuniary or non-pecuniary interests – none

5/26 Open Forum – no items

6/26 The minutes of the last parish council meeting having been circulated were agreed and
signed – proposed Councillor I. Burdass – seconded Councillor S. Ostler – all in favour

7/26 Matters arising

Update drains Ruston Parva – further surveillance but no further action

8/26 Correspondence

January and April Police Parish & Town News

Wold Newton Parish Council – re Egdon Resources planning application – discussed/no
action

Eastern Green Link 2 – Regional Fund Public Information - noted

East Riding of Yorkshire Council

Town & Parish Councillors Bulletin

Joint Local Access Meeting – 18.3.26

Town & Parish Council Meet & Greet – 26.3.26

Closure of Main street, Harpham – 25/26.3.26

ERYC – Standards Committee agenda – April 2026

2026 – Town & Parish Council Committee Survey

Winter maintenance – 2026/27

East Riding Local Plan update – Notice of adoption

9/26 Planning – no items

10/26 Adoption of Health & Safety Policy – proposed Councillor Burkill – seconded Councillor Musgrove – all in favour

Adoption of Equal Opportunities Policy – proposed Councillor Burkill – seconded Councillor Musgrove – all in favour

Emergency Plan – in his absence Councillor Sykes proposed that the policy needed some updating – with the updates complete – it was proposed that the plan be approved

10/26 Parish Council Vacancies (2)

11/26 Accounts

ERYC – acceptance of precept demand

Pheonix accounting – letter of engagement – approved

Pheonix accounting – request for Councillors emails – Councillor I. Burdass proposed informing Pheonix that any Harpham Parish Councillor should be contactable via the Harpham Parish Council email address – seconded Councillor Ostler – all in favour

Accounts 2025/26 discussed and approved – Clerk to forward to the internal auditor

440 – HMRC - £217.45

441 – Harpham Village Hall - £147.60 – defibrillator spares

442 – M. A. Tyler - £690.00 – Salary plus expenses

443 – Phoenix Accountancy - £13.20 - payroll

Accounts approved by Councillor Ostler – seconded Councillor Musgrove – all in favour

12/26 Lissett Wind Farm Fund

Applications can be received for grants from the Lissett Wind Farm Fund – Clark to liaise with Councillor Sykes to complete the application before the closing date

13/26 Any other business

The problems of vehicle parking in the village was discussed and the difficulties of large agricultural vehicles navigating the narrow roads.

There being no other business the meeting closed at 8.25 pm

Proposed date of the next meeting Monday 6 July 2026